

## **IFTA CAC MEETING -07/23/2009**

Participants: Garry Hinkley, Jason DeGraf , Pat Platt , Scott Miller, Bill Kron, Debbie Stuart, Chis Nelson, Debbie Meise, Nikki Bachelder, Gary Frohlick, Randy Boone, Lonette Turner

Scott Greenwalt did not participate.

Last conference call – June 18, 2009

June Minute – June CAC minutes were approved with no changes.

ITAC Update – Scott M. – There wasn't an ITAC meeting as no one was able to log into the conference call.

Annual Business Meeting – Lonette said the Funds Netting presentation went well. Gary F. presented the Funds Netting Rules. The Funds Netting Test Plan (phases I, A & B) went well. Jurisdictions had issues with Phase II and when actual Funds Netting will happen. Some jurisdictions said that they cannot be ready by October and want to start in January, with the understanding that there may be problems. Some suggested doing a phase in- adding them in groups of four. Another suggestion was to let the jurisdictions participate in Funds Netting if they are ready in October. If not ready, then they will have the option to participate in November, then again in December. There was so much discussion on this that it had to be warped up as the presentation went over the allotted time.

After discussing the options, the committee agreed that Funds Netting will start for all in January. The group is aware that there may be jurisdictions paying late. The banking test will be started to give an idea as to how long deposits will take to be made.

At the ABM, Dar Walters had asked to whom does the advisory committee offer advice? Garry H. said that this is open-ended. The CHAC principally advises the BOT, however, the CHAC may offer advice and assistance to any jurisdiction asking for guidance. Depending on the nature of the question, the CHAC may answer the jurisdiction, may refer the question to the BOT or another committee, or demur. The CHAC would rely, in part, on its sage and prescient board advisors. The board can co-sponsor a ballot. The Board also has to propose ballots on behalf of CAC.

Transmittal problems. Work continues with jurisdictions with apparent transmittal problems. Several jurisdictions have certified that their irregularities have been corrected, and the committee has reviewed and accepted their certifications. This will allow these jurisdictions to continue in the Clearinghouse. There are additional jurisdictions which need to fix their problems and report back. These jurisdictions may not upload data or participate until certified.

Uncollectible codes have been added on to the Clearinghouse.

Jurisdictions that have already done the penny test do not need to do it again.

Lonette will send Bill the Funds Netting Rules in a word document. Bill will use the rules for a training class at the Manager's Meeting.

Overall, most jurisdictions are ready to start Funds Netting.

ACS continues to put transmittals out at the 1<sup>st</sup> of the month.

Gary F. joined the call.

There was a call from Alberta regarding provisions in the new ballot language. Incoming billing transmittals are not on the list of what must be and should be included. The calendar will need to be updated to include incoming billing transmittals, possibly with a footnote. This may trip up some jurisdictions. Lonette will update the calendar and if there are many changes to it, she will ask the Board to re-approve it.

New Business –At the ABM there were some suggested changes to the ballot to make the CHAC a standing committee. There were some grammatical suggestions for clarity. Also, it was suggested that it be made clear that the CHAC would be able to sponsor ballots. A new draft will be prepared for comment.

Changes to the Clearinghouse – If a jurisdiction wishes to suggest substantive changes, then a system enhancement request will need to be filled out. The form can be posted on the IFTA Inc website for all to use. It is agreed that we need to document changes. If the changes affect how the clearinghouse works or looks, then it must be approved by the committee first. If it is for a report, then the committee does not need to approve. The form will allow changes to be tracked easier and also document why the change was or was not made.

Jason will fix the bio diesel issue.

Ontario and Alberta are almost there as non-participating jurisdictions. They have signed a current agreement to protect confidentiality. Over the next week or two, Ontario and Alberta will look around in the system before committing.

Next conference call – The next call will be August 20, 2009 at 11AM EST.